

# **TWIFO HEMANG LOWER DENKYIRA DISTRICT ASSEMBLY**

**2023**

**ANNUAL ACTION PLAN REVIEWED FROM (2022-2025) MTDP**

**UNDER THE NEW COORDINATED PROGRAMME OF ECONOMIC AND SOCIAL DEVELOPMENT POLICIES(2022 – 2025)**

**Compiled and submitted by:**

**The DPCU**

## **INTRODUCTION**

In accordance with the guidelines for the operationalization of the District Planning Coordinating Unit (DPCU) and in line with the relevant provisions of the Local Governance Act, 2016, Act 936 and the National Development Planning (System) regulation, L.1, 2232 an Annual Action Plan for the district indicating programmes and projects earmarked has been prepared for implementation in the 2023 Fiscal year.

The 2023 Annual Action Plan is reflective of the District's objectives of delivering effective and sustainable services to meet the felt needs of the population expressed in the District Medium Term Development Plan (DMTDP) under the Medium Term National Development Policy Framework (MTNDPF) 2022 – 2025 which has a vision of: *agenda for job, creating equal opportunities for all.*

The 2023 Annual Action Plan is expressed in the Four (4) Goals adopted from the National Development Policy Framework, New Coordinated Programme of Economic and Social Development Policies 2022 – 2025

## ANNUAL ACTION PLAN 2022

Programmes	Sub-Programmes	Activities (Operations)	Location	Quarterly Time Schedule (Qtrs.)				Indicative Budget			Project Status		Complementing Agencies		
				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	IGF	Other	new	On-going	Lead	Collaborating	
Economic Development	Trade Tourism and Industrial Development	Facilitate the acquisition of land for "One District One Factory Project"/DCACT	Hemang					30,000.00						Ministry of PSD	CA
		Support LED activities and (cultivation of 20 acres maize farm)	Hemang					90,000.00						DPCU	CA
		Prepared LED Plan and Conduct quarterly meetings of District LED meetings	Hemang					10,000.00						DPCU	CA
		Construct 1No. 10 unit market sheds in Mfoum	Mfoum					70,000.00	30,000.00					WD	CA
		Construct roads, office, wash rooms and extension of electricity to Mbem Tourist site	Mbem					95,000.00						DPCU	WD,
Economic Development		Engage the Antwikwaa community and build tree house to birds and seeing as well as promote rich Historical monuments and Festivals of the District	Antwikwaa					70,000.00					CA	NCCE	
		Completion of 1 No. 10 units market sheds with 2 lockable stores and 4-seater KVIP at Jukwa Abodo	Jukwa Abodo					24,421.35					CA	WD	
		Rehabilitation of Hemang Market (retention)	Hemang							13,640.00			CA	WD	

Economic Development		Construction 3.no 2unit urinal at Wawase, Hemang and Jukwa Markets	Wawase, Hemang and Jukwa Markets						64,497.90				CA	WD	
	Agriculture Development	Maintenance and running of official vehicle (including insurance and road worthy certificate)	cape coast					9,000.00	1,000.00	10,000.00				DOFA	CA
		Maintenance of office equipment and purchase of stationery for office use	cape coast					2,000.00	1,000.00	5,465.00				DOFA	CA
		Insurance of official motorbikes	cape coast					3,000.00		5,5000				DOFA	CA
		Organize One District RELC Planning Session by Dec. 2022	Hemang							4,600.00				DOFA	CA
		Monitoring visits by District Director, DCE , DCD and District Agric Officers	Operational Area							12,000.00				DOFA	CA
		Conduct 30 mini demonstrations on Improved Crop Product technologies in cereal, legumes, vegetables, root and tubers and plantain.	Operational Area					4,000.00		7,930.00				DOFA	CA
		Daily Sustenance Allowance for MIS/Market Enumerator						1,000.00		2,000.00				DOFA	CA
		Organize Technical Review Meetings for staff	Hemang					2,000.00		2,000.00				DOFA	CA
		Conduct Farm and Home Visits	Operational Area					1,000.00	2,000.00					DOFA	CA
		Organize Annual and Mid-Year Review and Report Writing for Agric. Programmes	Hemang							8,000.00				DOFA	CA
		Organize field days for Crop, livestock/poultry farmers by Dec. 2022	Operational Area					1,000.00		1,603.63				DOFA	CA
		Train 50 women farmers on Climate Change(Climat Smart Agriculture)	Hemang					2,000.00						DOFA	CA

	Agriculture Development	Establish (13000 Oil Palm seedlings) nursery	Operational Area					36,000.00				DOFA	CA	
		Carry out Vaccination Programmes on PPR for small ruminants, Rabbits on domestic pets and newcastle on poultry	District wide					1,000.00	1,000.00				DOFA	CA, CD, WD
Social Service Delivery	Education and Youth Development	Complete the Construction of 2No. KG at Atwereboanda Bremang	Atwereboanda and Bremang					136,651.99				CA	GES, WD	
		Complete the construction of 2no. 3unit classroom bock at Pepekrom and Nyameni	Pepekrom and Nyameni					160,940.32				CA	GES, WD	
		Construct 1No. K.G. blocks	Nyamebikyere					10,000.00				CA	GES, WD	
		Completion of 1no. 3unit block with office and store at Asamanso	Asamanso					48,679.36						
		Completion of 2no. 3unit classroom block at Tawiah Nkwanta and Betimore	Tawiah Nkwanta and Betimore					350,843.75				CA	GES, WD	
		Completion of 1no. KG block onomakwa	Onomakwa					70,042.68						
		Completion of 1no. 6unit classroom block with office and store at Camp	Camp					210,129.32						
		Completion of Dinning hall at Hemang Secondary Technical	Hemang					32,939.40					WD	CA
		Rehabilitation of GES and old Assembly Office at Hemang	Hemang							362,989.00				
		Rehabilitate 3 schools ( Wawase primary, Nyamebikyere, and Ampenkro )	Wawase Nyamebikyere, and Ampenkro					45,000.00					CA	GES, WD
Support Education programme	district wide					30,289.1					CA	GES, WD		

		such as BECE Mock, My first day at school				2								
		Provide scholarship and bursary to brilliant but needy students	district wide			30,000.00						CA	GES, WD	
		Provision for DEOC activities	Hemang				8,000.00					CA	GES.	
		MP support for educational activities	district wide			150,000.00						CA	GES	
Health Delivery		Completion 2no. CHPS compound at Twepease, Esukesekyire and Shed	Twepease, Esukesekyire and Shed			119,516.38						CA	GHS,WD	
		Construct 1no. CHPS Compound at Adiya	Adiya					250,000.00				CA	GHS,WD	
		Construct 1no.4 bedroom Nurses Quarters at Wawase	Wawase					400,000.00				CA	GHS,WD	
		Completion of CHPS Compound	Brukusu					100,000.00				CA	GHS,WD	
		Support of health programmes	District wide			2,500.00								
		Conduct active integrated disease surveillance with emphasis on cholera, epidemic meningitis.	District wide			2,500.00							CA	GHS,WD
		Support malaria control programme	District wide			7,000.00							CA	GHS,WD
		MP's support to health related activities and programme	District wide			100,000								
		Support national immunisation programme	District wide			5,572.28							CA	GHS,WD
		Conduct active integrated disease surveillance, education and hygiene & Sanitation on epidemics (COVID-19)	District wide			40,000.00							CA	GHS

	Public Sensitization of HIV/AIDS in 6 Schools	District wide					4000.00				CA	GHS
	Organize HIV/AIDS and Child Welfare Education at the 3 Area Council	Wawase Hemang Jukwa				4,684.00					CA	GHS
	Organize World HIV/AIDS Day Celebration	Hemang				4,000.00					CA	GHS
	Setting up of Adolescent health school clubs - implementation, Adolescent Health Corners and supportive supervision in Collaboration with SHEP	District wide				2,000.00					CA	GHS
	Conduct an advocacy meetings with all Queen Mothers in the district to dialogue on the way forward in terms of reducing the high teenage pregnancies and adolescent health	Hemang				1,500.00					CA	GHS
	Conduct at least 2 mass screening programs on TB to identify and treat cases early to prevent complications	Hemang				2,000.00					CA	GHS
	Conduct health screening for food Vendors	District wide				40,000					CA	GHS, Env'tal Health
	Fumigation	District wide				261,265.00					Zoomlion	EU, DA
	Spraying of health and secondary education facilities in the district	District wide				46,000.00					Zoomlion	EU, DA
	Evacuate of refuse dumps in (3) communities in the districts	District wide				40,000.00					EU,	WD
	Implement CLTS in selected communities in the district	District wide				10,000.00					EU	CA
	Arrest of stray animal, Sanction offenders of environmental laws						7,500.00					
	Sanitation improvement package	District wide				276,575.00					EU	CA

		Review & Update of District Environmental Sanitation Strategic Action Plan (DESSAP)	Hemang					5,000.00					EU	CA	
		Monitoring of environmental, water and sanitation projects	District wide					5,000.00							
Social Welfare and Community Development		Plan and Organize 4 Meetings with collaborators on DCPCs, Child Panel, DFMC, etc Twifo Hemang	Hemang							2,000.00			SA	CA	
		Under take 70 mediation meetings to resolve Child Protection concerns (maintenance, custody, Paternity, etc) Twifo Hemang	Hemang							4,000.00			SA	CA	
		Follow- up on all 70 cases mediated and managed District wide	District wide								10,000.00			SA	CA
		Enter all 70 cases onto SWIMS software and record same using case management forms. District wide	District wide								2,000.00			SA	CA
		Organize 3 public sensitization on foster parenting as well as identify, register and train 5 prospective foster parents. District wide	District wide					4,000.00						SA	CA
		Undertake probation support services for 5 children District wide	District wide						2,000.00					SA	CA
		Organize 4 In-Service Training for Staff of the Department on Filling, Report Writing, SER, Case management. Twifo Hemang	Hemang					4,000.00						SA	CA
		Repair and maintenance of equipment and office logistics. Twifo Hemang	Cape coast					4,000.00						SA	CA



		Facilitate the mobilization, sensitization and supervision 6 cycle of LEAP Social Cash Grants to beneficiaries and Complementary Services (CS) Beneficiary communities	Hemang					2,000.00					SA	CA
		Register 50 new PWDS onto the PWDS register. Twifo Hemang	Hemang					15,000.00					SA	CA
		Organize 2-Day Capacity Training Workshop for 50 PWDs and their family guides on Home Management Twifo Hemang	Hemang					10,000.00					SA	CA
		Register 50 PWDs onto the National Health Insurance Scheme (NHIS)	District wide					50,000.00					SA	CA
		Organize one Training for children with special needs Twifo Hemang	Hemang					6,000.00					SA	CA
		Support 30 PWDs on income generating activities. Twifo Hemang	Hemang					113,000.00					SA	CA
		Train 18 PWDs on vocational skills Twifo Hemang	Hemang					120,000.00					SA	CA
		Support 50 PWDs on educational and health needs. Twifo Hemang	District wide					110,000.00					SA	CA
		Hold 4 District Fund Management Committee meetings to discuss issues on PWDs Twifo Hemang	Hemang					20,000.00					SA	CA
		Procure 4 Modems, 1 laptop, 1 printer, 1 photocopier, 4 office chairs, 1 file cabinet and 2 office tables to support case management						10,000.00						

		Mobilize community members for voluntary contributions and communal labour for the provision of facilities and services such as water, library in ten communities.	District wide					5,000.00					SA	CA
		Mobilization and training of Community Child Protection Committees (CCPCs) members as change agents in thirty (20) selected communities.	Hemang					10,000.00					SA	CA
		Facilitate the roll out of the Child Protection Toolkits through community engagement and dialogue in thirty (30) selected communities	District wide					8,000.00					SA	CA
		Organise planning session with stakeholders on gender activities for the year	Hemang						1,000.00				SA	CA
		Organise sensitization exercise for 5 schools on discrimination against women and girls	Selected communities						2,000.00				SA	CA
		Organise sensitization exercise for 5 schools on sexual and gender based violence for adolescents boys and girls	Selected communities						2,000.00				SA	CA
		Organise education in 5 schools on teenage pregnancy for adolescent boys and girls	Selected communities						2,000.00				SA	CA
		Organise sentisation in five communities on dangers involved in migrating to cities to seek for job opportunities	Selected communities						3,000.00				SA	CA

		Construct 4no. Boreholes at Kwaku Dadzie, Ayedwe, and Nyamebekyere NO.2	Kwaku Dadzie Nyamebekyere				64,000.00					DWST	WD, CA	
		Drilling and machanising borehole at Hemang New site	Hemang New site						100,000.00			DWST	WD, CA	
		Repairs of 10no. broken down boreholes across the district	District wide				20,000.00					DSWT	WD,CA	
		Undertake premises inspection	District wide					1,000.00				EU	CA	
		Educate 4 communities on environmental cleanliness	District wide					1,500.00				EU	CA	
		Payment of free water supplied by during the COVID outbreak (CWSA)	Some selected communities (Mfoum, Kwamoano/Wawase)								72,897.69	CWSA	CA	
Infrastructure Delivery and Management	Physical and Spatial Planning	Facilitate the preparation of layouts for Jukwa and Hemang	Jukwa and Hemang				3,500.00					CA	PP and WD	
		Correct and update existing layouts	Jukwa and Hemang					2,000.00				CA	PP and WD	
		Educate communities on building permits and street Naming	District wide				2,500.00	1,000.00					CA	PP and WD
		Procure office equipment and for Physical Planning Department	Hemang				13,000.00						CA	PP and WD
		Organise Quarterly Statutory Planning and Technical Sub-Committee meeting to vet and approve developmental Applications	Hemang				6,000.00						PP and WD	CA
		Undertake Development Control	District wide					2,000.00					PP and WD	CA

Infrastructure Development	Conduct reshaping & Spot Improvement of 19.7km on selected feeder roads (Mfuom-Apokwa(4.2km), Ampenkro-Krofoformu (4.5km), Camp-Kurowanamu(3.5km) and Bremang-Felicia-Go-Slow(7.5km)	District wide					85,363.72		55,000.00			CA	PP and WD
	Feeder roads activities	District wide					12,000.00					FR	CA
	MP's support to reshaping & spot improvement of 25km road on selected feeder roads	District wide					100,000.00					WD	CA
	Completion of 1no.3bedroom residential accommodation for the DFO	Hemang					117,592.49					WD	CA
	Completion of 1No. 3 bedroom residential accommodation for District Coordinating Director (DCD)	Hemang					137,592.49					WD	CA
	Completion of 2 No. Area Council Office at Jukwa and Wawase	Jukwa Wawase					55,880.00					WD	CA
	MP's support to community self-helped initiated projects and programmes	District wide					320,000.00					WD	CA
	Procurement of building materials to support self-helped projects and repair of dilapidated health, education and office buildings across the district.	District wide					328,762.24					WD	CA
	MP's financial support to community and recreational activities	District wide					80,000.00					WD	CA
	Facilitate the extension of electricity to new developing areas in the district	District wide					10,000.00					WD	CA

		Support to works Department	Hemang					15,000.00					WD	CA
		Repair and replacement of street lights across the district.	District wide					13,336.04		8,000.00			WD	CA
		Construction 3No. 0.9mm pipe Culverts at Gbanbe- Nyameyeadom, Mfuom- Apokwa, and Wawase-Ayebiahwe	Nyameyeadom, Mfuom- Apokwa, Wawase- Ayebiahwe					52,000.00					WD	CA
		Construction of 1no. Store room at Hemang	Hemang					30,000.00					WD	CA
		Construct community centre at Apokwa, Asamanso and Ayebiahwe	Apokwa, Asamanso Ayebiahwe					43,800.00					WD	CA
		Landscaping for re-grassing Assembly frontage	Hemang					48,868.00					WD	CA
Management and Administration	General Administration	Procure assorted office stationery	Hemang					5,000.00	5,000.00				CA	PU
		Support NALAG activities	Hemang					20,181.92					CA	FD
		Procure office equipment and furniture	Cape Coast					45,000.00					CA	PU
		Support two (2) traditional council carry out its activities	Hemang Jukwa					20,000.00					CA	DA
		Furnishing of office for three (3) Area Councils in the District (Hemang, Jukwa and Wawase) 3 topcomputers, Furniture, office logistics	Hemang Jukwa Wawase					32,709.00					PU	DA
		Undertake official celebration	District wide					79,000.00					CA	GES, SD

Maintenance of official vehicles	Cape coast					75,000.00	15,000.00				CA	TO
Maintenance office equipment	Hemang					5,000.00	6,000.00				WD	CA
Maintain furniture and fittings	Hemang					5,000.00	5,000.00				WD	CA
Purchase fuel for official use	Hemang					85,000.00	15,000.00				CA	PU
Renting of Accommodation for HODs	Hemang					40,000.00					CA	FD
Organise sub-committee and other statutory meetings and general assembly meetings	Hemang						66,640.00				CA	FD
Ex-gratia for Assembly Members	Hemang						100,000.00					
To cater for Presiding Member's emolument	Hemang						12,000.00				CA	FD
Protocol Services	Hemang					12,000.00	8,000.00				CA	FD
DCE engagement with the communities	District wide					12,691.00					CA	NCCE,
Organise sensitization exercise for 5 communities on road safety regulation	District wide					5,000.00					CA	PS
Collaborate with the Police to educate drivers on road safety and register the various route within the district	Hemang Jukwa Wawase					4,000.00					CA	PS
Procurement of Internet Boosters	Hemang					13,000.00	5,000.00				CA	FD
Insurance of official vehicles of the assembly	Cape coast					15,000.00						

		Provision to cater for District Security Committee (DISEC) activities.	Hemang					4,000.00	16,000.00				CA	FD	
		Preparation and submission of monthly trial balance and other financial statement	Hemang					20,000.00	10,000.00				CA	FD	
		Commission to Revenue Commission Collectors	Hemang						78000.00				CA	FD	
		Audit Committee and Internal Audit Unit Activities	Hemang					33,200.00	14,000.00				CA	IA	
		Implementation of Anti-Corruption Campaign	Hemang						5,000.00				CA	IA	
		Valuation of properties in the District	District wide					62,400.00							
	Planning Budget and coordination	Organise DPCU/Budget committee meeting	Hemang					17,280.00	5,760.00				CA	PU/BU	
		Revise 2023 plan/budget and prepare 2024 plan/budget and Fee-Fixing issues	Hemang					36,780.00	7,000.00				BU	CA	
		Update 2022-2025 MTDP	Hemang					4,000.00	6,000.00				DPCU	CA	
		Undertake effective quarterly Monitoring of projects in the District	District wide					13,000.00	5,000.00				DPCU	CA/WD	
		Monitoring by external officer	District wide					5,000.00	5,000.00				DPCU	CA	
		Organise 3 Town hall meetings	Hemang					14,000.00	6,000.00						
		Undertake activities and programmes of the statistical department	Hemang					11,000.00	4,000.00					SA	CA
		Update the data collected	District wide					15,000.00						SA	CA
	Human Resource	To support the HRM Department	Hemang					16,000.00	6,000.00				HRM	CA	

Management	Conduct demand driven training programmes for DA staff and Assembly members	Hemang				54,378.00					HRM	CA
	Medical Assistance to staff	Hemang				10,000.00	4,900.00				HRM	CA
	Monthly validation and submission of report	Hemang					2,000.00				HRM	CA
	Workshop/Seminars of Staff	Hemang				32,200.00	20,000.00				HRM	CA
	Compensation	Hemang				2,438,606.18	20,400.00				HRM	CA
Disaster prevention and management	Educate 6no.communities on disaster prevention Wawase, Twapease, Krobo, Go slow, camp and Kwamoano	Wawase, Twapease, Krobo, Go slow, camp and Kwamoano				5,000.00					NADMO	CA
	Undertake Tree planting exercise in Twepease, Nsutem, Krobo	Bobo, Hemang, Jukwa				5,000.00					NADMO	Forest, CA
	Desilt major drains and other water ways to prevent flood	District wide				15,000.00					NADMO	CA,WD
	Educate 4 communities of the prevention of bushfires (Essukesekyire, Gyankobo, Atwerebonda and Mbem)	Essukesekyire, Gyankobo, Atwerebonda and Mbem					2000.00				NADMO	FS,NCCE,IS
	Educate 4 communities on early warning sign of disaster	District wide					3,000.00				NADMO	NCCE,IS